

I have done (present perfect 1)

A



His shoes are dirty.



He is cleaning his shoes.



He **has cleaned** his shoes.
(= his shoes are clean *now*)



They are at home.



They are going out.



They **have gone** out.
(= they are not at home *now*)

B

has cleaned / have gone etc. is the *present perfect* (**have** + *past participle*):

I	have ('ve)	cleaned	I		cleaned?	} <i>regular verbs</i>
we	have not (haven't)	finished	have	we	finished?	
you		started		you	started?	
they		lost		they	lost?	} <i>irregular verbs</i>
he	has ('s)	done	has	he	done?	
she	has not (hasn't)	been		she	been?	
it		gone		it	gone?	

↑
past participle

Regular verbs The past participle is **-ed** (the same as the past simple):

clean → I have **cleaned** finish → we have **finished** start → she has **started**

Irregular verbs The past participle is not **-ed**.

Sometimes the past simple and past participle are the same:

buy → I **bought** / I have **bought** have → he **had** / he has **had**

Sometimes the past simple and past participle are different:

break → I **broke** / I have **broken** see → you **saw** / you have **seen**
fall → it **fell** / it has **fallen** go → they **went** / they have **gone**

C

We use the present perfect for *an action in the past* with a result *now*:

- I've **lost** my passport. (= I can't find my passport *now*)
- 'Where's Rebecca?' 'She's **gone** to bed.' (= she is in bed *now*)
- We've **bought** a new car. (= we have a new car *now*)
- It's Rachel's birthday tomorrow and I **haven't bought** her a present. (= I don't have a present for her *now*)
- 'Bob is away on holiday.' 'Oh, where **has** he **gone**?' (= where is he *now*?)
- Can I take this newspaper? **Have** you **finished** with it? (= do you need it *now*?)

Exercises

15.1 Look at the pictures. What has happened? Choose from the box.

- go to bed ~~clean his shoes~~ stop raining
 close the door fall down have a shower

	before	→	now	
1		→		He has cleaned his shoes.
2		→		She
3		→		They
4		→		It
5		→		He
6		→		The

15.2 Complete the sentences with a verb from the box.

- break buy decide finish forget go go
 invite ~~lose~~ see not/see take tell not/tell

- I ve lost my keys. I don't know where they are.
- I some new shoes. Do you want to see them?
- 'Where is Helen?' 'She's not here. She out.'
- I'm looking for Paula. you her?
- Look! Somebody that window.
- 'Does Lisa know that you're going away?' 'Yes, I her.'
- I can't find my umbrella. Somebody it.
- 'Where are my glasses?' 'I don't know. I them.'
- I'm looking for Sarah. Where she ?
- I know that woman, but I her name.
- Sue is having a party tonight. She a lot of people.
- What are you going to do? you ?
- A: Does Ben know about the meeting tomorrow?
B: I don't think so. I him.
- I with this magazine. Do you want it?

I've just ... I've already ... I haven't ... yet (present perfect 2)

A

I've just ...

just = a short time ago

- A: Are Laura and Paul here?
B: Yes, they've **just arrived**.
- A: Are you hungry?
B: No, I've **just had** dinner.
- A: Is Tom here?
B: No, I'm afraid he's **just gone**.
(= he **has** just gone)



They **have just arrived**.

B

I've already ...

already = before you expected / before I expected

- A: What time are Laura and Paul coming?
B: They've **already arrived**.
(= before you expected)
- It's only 9 o'clock and Anna **has already gone** to bed. (= before I expected)
- A: Jon, this is Emma.
B: Yes, I know. We've **already met**.



C

I haven't ... yet / Have you ... yet?

yet = until now

We use **yet** in negative sentences and questions. **Yet** is usually at the end.

yet in negative sentences (**I haven't ... yet**)

- A: Are Laura and Paul here?
B: No, they **haven't arrived yet**.
(but B expects Laura and Paul to arrive soon)
- A: Does James know that you're going away?
B: No, I **haven't told** him **yet**.
(but B is going to tell him soon)
- Silvia has bought a new dress, but she **hasn't worn** it **yet**.



The film **hasn't started yet**.

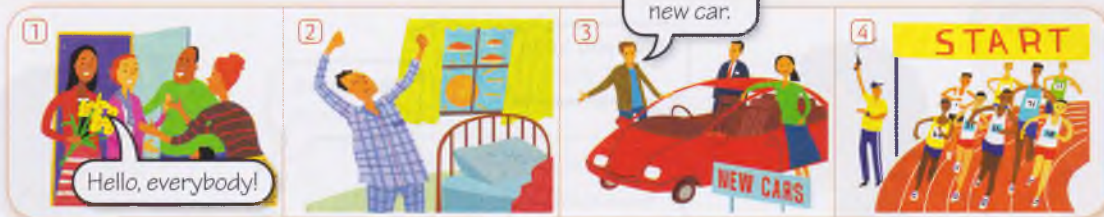
yet in questions (**Have you ... yet?**)

- A: **Have** Laura and Paul **arrived yet?**
B: No, not yet. We're still waiting for them.
- A: **Has** Nicola **started** her new job **yet?**
B: No, she starts next week.
- A: This is my new dress.
B: Oh, it's nice. **Have** you **worn** it **yet?**



Exercises

16.1 Write a sentence with **just** for each picture.



- 1 They've just arrived. 3 They
- 2 He 4 The race

16.2 Complete the sentences. Use **already** + present perfect.

1 What time is Paul arriving?	<u>He's already arrived.</u>
2 Do your friends want to see the film?	No, they it.
3 Don't forget to phone Tom.	I
4 When is Mark going away?	He
5 Do you want to read the newspaper?	I
6 When does Sarah start her new job?	She

16.3 Write a sentence with **just** (**They've just ... / She's just ...** etc.) or a negative sentence with **yet** (**They haven't ... yet / She hasn't ... yet** etc.).

<p>① a few minutes ago</p> <p>IM GOING OUT SOON</p> <p>(she / go / out)</p> <p><u>She hasn't gone out yet.</u></p>	<p>now</p>	<p>② a few minutes ago</p> <p>(the bus / go)</p> <p>The bus</p>	<p>now</p>	<p>③ a few minutes ago</p> <p>(the train / leave)</p> <p>.....</p>	<p>now</p>
<p>④ a few minutes ago</p> <p>THIS PRESENT IS FOR ME</p> <p>(he / open / it)</p> <p>.....</p>	<p>now</p>	<p>⑤ a few minutes ago</p> <p>(they / finish / their dinner)</p> <p>.....</p>	<p>now</p>	<p>⑥ a few minutes ago</p> <p>(it / stop / raining)</p> <p>.....</p>	<p>now</p>

16.4 Write questions with **yet**.

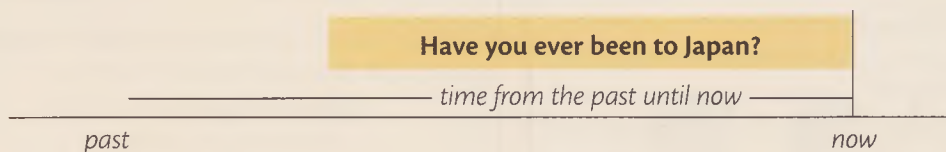
- 1 Your friend has a new job. Perhaps she has started it. You ask her:
Have you started your new job yet?
- 2 Your friend has some new neighbours. Perhaps he has met them. You ask him:
..... you
- 3 Your friend has to pay her electricity bill. Perhaps she has paid it. You ask her:
.....
- 4 Tom was trying to sell his car. Perhaps he has sold it. You ask a friend about Tom:
.....

Have you ever ... ? (present perfect 3)

A



We use the *present perfect* (**have been / have had / have played** etc.) when we talk about a time from the past until now – for example, a person's life:



- 'Have you **been** to France?' 'No, I **haven't**.'
- I've **been** to Canada, but I **haven't been** to the United States.
- Mary is an interesting person. She **has had** many different jobs and **has lived** in many places.
- I've **seen** that woman before, but I can't remember where.
- How many times **has** Brazil **won** the World Cup?
- 'Have you **read** this book?' 'Yes, I've **read** it twice!' (**twice** = two times)

B

present perfect + **ever** (in questions) and **never**:

- 'Has Ann **ever been** to Australia?' 'Yes, once!' (**once** = one time)
- 'Have you **ever played** golf?' 'Yes, I play a lot.'
- My sister **has never travelled** by plane.
- I've **never ridden** a horse.
- 'Who is that man?' 'I don't know. I've **never seen** him before.'

C

gone and **been**



Ben **has gone** to Spain.
(= he is in Spain now)

Ben **has been** to Spain.
(= he went to Spain, but now he is back)

Compare:

- I can't find Susan. Where **has** she **gone**? (= where is she now?)
- Oh, hello Susan! I was looking for you. Where **have** you **been**?

Exercises

17.1 You are asking Helen questions beginning **Have you ever ... ?** Write the questions.

Helen



- 1 (be / London?)
- 2 (play / golf?)
- 3 (be / Australia?)
- 4 (lose / your passport?)
- 5 (fly / in a helicopter?)
- 6 (win / a race?)
- 7 (be / New York?)
- 8 (drive / a bus?)
- 9 (break / your leg?)

Have you ever been to London?
 Have you ever played golf?
 Have

No, never.
 Yes, many times.
 Yes, once.
 No, never.
 Yes, a few times.
 No, never.
 Yes, twice.
 No, never.
 Yes, once.

17.2 Write sentences about Helen. (Look at her answers in Exercise 17.1.)

- 1 (be / New York) *She's been to New York twice.*
- 2 (be / Australia) She
- 3 (win / a race)
- 4 (fly / in a helicopter)

Now write about yourself. How often have you done these things?

- 5 (be / New York) I
- 6 (play / tennis)
- 7 (drive / a lorry)
- 8 (be / late for work or school)

17.3 Mary is 65 years old. She has had an interesting life. What has she done?



~~have~~ be
~~do~~ write
~~travel~~ meet

~~all over the world~~
~~many different jobs~~
~~ten books~~

a lot of interesting things
 a lot of interesting people
 married three times

- 1 *She has had many different jobs.*
- 2 She
- 3
- 4
- 5
- 6

17.4 Write **gone** or **been**.

- 1 Ben is on holiday at the moment. He's *gone* to Spain.
- 2 'Have you ever to Mexico?' 'No, never.'
- 3 My parents aren't at home at the moment. They've out.
- 4 There's a new restaurant in town. Have you to it?
- 5 Rebecca loves Paris. She's there many times.
- 6 Helen was here earlier, but I think she's now.
- 7 'Where's Jessica?' 'She's not in the office. I think she's home.'
- 8 Hello, Sue. I was looking for you. Where have you ?

How long have you ... ? (present perfect 4)

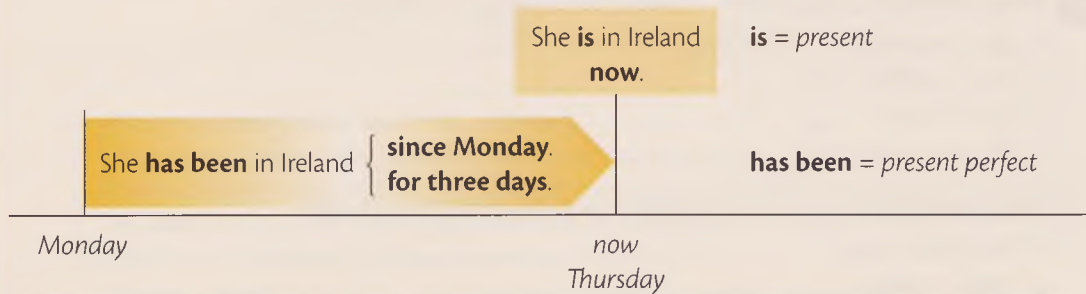
A

Helen is on holiday in Ireland.
She is there now.
She arrived in Ireland on Monday.
Today is Thursday.
How long **has she been** in Ireland?

She **has been** in Ireland { **since Monday.**
for three days.



Compare **is** and **has been**:



B

Compare:

present simple

Dan and Kate **are** married.

Are you married?

Do you **know** Lisa?

I **know** Lisa.

Vicky **lives** in London.

I **have** a car.

present perfect simple (have been / have lived / have known etc.)

They **have been** married **for five years.**

(*not* They are married for five years.)

How long have you **been** married?

(*not* How long are you married?)

How long have you **known** her?

(*not* How long do you know her?)

I **'ve known** her **for a long time.**

(*not* I know her for ...)

How long has she **lived** in London?

She **has lived** there **all her life.**

How long have you **had** your car?

I **'ve had** it **since April.**

present continuous

I **'m learning** German.

David **is watching** TV.

It **'s raining.**

present perfect continuous (have been + -ing)

How long have you **been learning** German?

(*not* How long are you learning German?)

I **'ve been learning** German **for two years.**

How long has he **been watching** TV?

He **'s been** (= He **has been**) **watching** TV **since 5 o'clock.**

It **'s been** (= It **has been**) **raining** all day.

Exercises

18.1 Complete these sentences.

- Helen is in Ireland. She has been in Ireland since Monday.
- I know Lisa. I have known her for a long time.
- Sarah and Andy are married. They married since 2005.
- Ben is ill. He ill for the last few days.
- We live in Scott Road. We there for a long time.
- Catherine works in a bank. She there for five years.
- Alan has a headache. He a headache since he got up this morning.
- I'm learning English. I English for six months.

18.2 Make questions with **How long ... ?**

- Helen is on holiday.
- Steve and Nadia are in Brazil.
- I know Amy.
- Emily is learning Italian.
- My brother lives in Canada.
- I'm a teacher.
- It is raining.

How long has she been on holiday ?

How long ?

How long you ?

..... ?

..... ?

..... ?

..... ?

18.3 Look at the pictures and complete the sentences with:

- for ten minutes** **all day** **all her life**
~~for ten years~~ **since he was 20** **since Sunday**



- They have been married for ten years.
- She
- They
- The sun
- She
- He

18.4 Which is right?

- Mark ~~lives~~ / has lived in Canada since April. (has lived is right)
- Jane and I are friends. I know / I've known her very well.
- Jane and I are friends. I know / I've known her for a long time.
- A: Sorry I'm late. How long are you waiting / have you been waiting?
 B: Not long. Only five minutes.
- Luke works / has worked in a hotel now. He likes his job a lot.
- Ruth is reading a newspaper. She is reading / She has been reading it for two hours.
- 'How long do you live / have you lived in this house?' 'About ten years.'
- 'Is that a new coat?' 'No, I have / I've had this coat for a long time.'
- Tom is / has been in Spain at the moment. He is / He has been there for the last three days.

for since ago

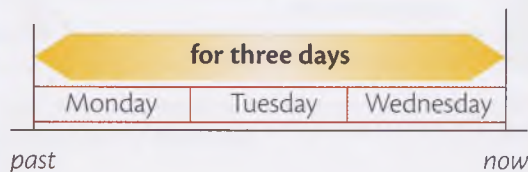
A

for and since

We use **for** and **since** to say *how long*.

- Helen is in Ireland. She **has been** there **for three days**.
 Helen is in Ireland. She **has been** there **since Monday**.

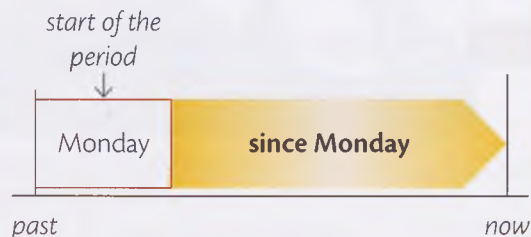
We use **for** + a period of time
(**three days / two years** etc.):



for	
three days	ten minutes
an hour	two hours
a week	four weeks
a month	six months
five years	a long time

- Richard has been in Canada **for six months**. (*not since six months*)
- We've been waiting **for two hours**. (*not since two hours*)
- I've lived in London **for a long time**.

We use **since** + the start of the period
(**Monday / 9 o'clock** etc.):



since	
Monday	Wednesday
9 o'clock	12.30
24 July	Christmas
January	I was ten years old
1985	we arrived

- Richard has been in Canada **since January**. (= from January to now)
- We've been waiting **since 9 o'clock**. (= from 9 o'clock to now)
- I've lived in London **since I was ten years old**.

B

ago

ago = before now:

- Susan started her new job **three weeks ago**. (= three weeks before now)
- 'When did Tom go out?' '**Ten minutes ago**.' (= ten minutes before now)
- I had dinner **an hour ago**.
- Life was very different **a hundred years ago**.

We use **ago** with the *past* (**started/did/had/was** etc.).

Compare **ago** and **for**:

- When did** Helen **arrive** in Ireland?
She **arrived** in Ireland **three days ago**.
- How long has** she **been** in Ireland?
She **has been** in Ireland **for three days**.

Exercises

19.1 Write **for** or **since**.

- 1 Helen has been in Ireland since Monday.
- 2 Helen has been in Ireland for three days.
- 3 My aunt has lived in Australia 15 years.
- 4 Tina is in her office. She has been there 7 o'clock.
- 5 India has been an independent country 1947.
- 6 The bus is late. We've been waiting 20 minutes.
- 7 Nobody lives in those houses. They have been empty many years.
- 8 Michael has been ill a long time. He has been in hospital October.

19.2 Answer these questions. Use **ago**.

- 1 When was your last meal? Three hours ago.
- 2 When was the last time you were ill?
- 3 When did you last go to the cinema?
- 4 When was the last time you were in a car?
- 5 When was the last time you went on holiday?

19.3 Complete the sentences. Use **for** or **ago** with these words.

- 1 Helen arrived in Ireland three days ago. (three days)
- 2 Helen has been in Ireland for three days. (three days)
- 3 Lynn and Mark have been married (20 years)
- 4 Lynn and Mark got married (20 years)
- 5 Dan arrived (an hour)
- 6 I bought these shoes (a few days)
- 7 Silvia has been learning English (six months)
- 8 Have you known Lisa ? (a long time)

19.4 Complete the sentences with **for** or **since**.

- 1 (Helen is in Ireland – she arrived there three days ago)
Helen has been in Ireland for three days.
- 2 (Jack is here – he arrived on Tuesday)
Jack has
- 3 (It's raining – it started an hour ago)
It's been
- 4 (I know Sue – I first met her in 2008)
I've
- 5 (Claire and Matt are married – they got married six months ago)
Claire and Matt have
- 6 (Laura is studying medicine at university – she started three years ago)
Laura has
- 7 (David plays the piano – he started when he was seven years old)
David has

19.5 Write sentences about yourself. Begin your sentences with:

I've lived ... I've been ... I've been learning ... I've known ... I've had ...

- 1 I've lived in this town for three years.
- 2
- 3
- 4
- 5

I have done (present perfect) and I did (past)

A

With a *finished time* (**yesterday / last week** etc.), we use the past (**arrived/saw/was** etc.):

past + *finished time*

We arrived	yesterday. last week. at 3 o'clock. in 2002. six months ago.
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Do *not* use the present perfect (**have arrived / have done / have been** etc.) with a finished time:

- I **saw** Paula **yesterday**.
(*not* I have seen)
- Where **were** you **on Sunday afternoon**?
(*not* Where have you been)
- We **didn't have** a holiday **last year**.
(*not* We haven't had)
- 'What **did** you **do last night**?' 'I **stayed** at home.'
- William Shakespeare **lived from 1564 to 1616**. He **was** a writer. He **wrote** many plays and poems.

Use the past to ask **When ... ?** or **What time ... ?**:

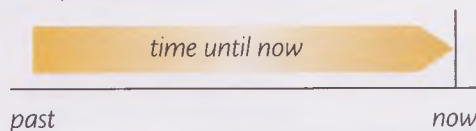
- When did** you **buy** your computer? (*not* When have you bought)
- What time did** Andy **go out**? (*not* What time has Andy gone out)

B

Compare:

present perfect

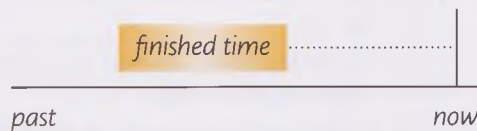
- I **have lost** my key.
(= I can't find it *now*)
- Ben **has gone** home.
(= he isn't here *now*)
- Have you seen** Kate?
(= where is she *now*?)



- Have you ever been** to Spain?
(= in your life, until *now*)
- My friend is a writer. He **has written** many books.
- Sam **hasn't phoned** me yet.
- We've **lived** in Singapore for six years.
(= we live there *now*)

past

- I **lost** my key **last week**.
- Ben **went** home **ten minutes ago**.
- Did you see** Kate **on Saturday**?



- Did you go** to Spain **last year**?
- Shakespeare **wrote** many plays and poems.
- Sam **didn't phone** me yesterday.
- We **lived** in Glasgow for six years, but now we live in Singapore.

Exercises

20.1 Complete the answers to the questions.

- 1 Have you seen Kate?
- 2 Have you started your new job?
- 3 Have your friends arrived?
- 4 Has Sarah gone away?
- 5 Have you worn your new suit?

- Yes, I saw her five minutes ago.
 Yes, I last week.
 Yes, they at 5 o'clock.
 Yes, on Friday.
 Yes, yesterday.

20.2 Are these sentences OK? Correct the verbs that are wrong. (The verbs are underlined.)

- 1 I've lost my key. I can't find it. OK
- 2 Have you seen Kate yesterday? Did you see
- 3 I've finished my work at 2 o'clock.
- 4 I'm ready now. I've finished my work.
- 5 What time have you finished your work?
- 6 Sue isn't here. She's gone out.
- 7 Steve's grandmother has died two years ago.
- 8 Where have you been last night?

20.3 Put the verb in the present perfect or past.

- 1 My friend is a writer. He has written (write) many books.
- 2 We didn't have (not/have) a holiday last year.
- 3 I (play) tennis yesterday afternoon.
- 4 What time (you/go) to bed last night?
- 5 (you ever meet) a famous person?
- 6 The weather (not/be) very good yesterday.
- 7 Kathy travels a lot. She (visit) many countries.
- 8 I (switch) off the light before going out this morning.
- 9 I live in New York now, but I (live) in Mexico for many years.
- 10 'What's Canada like? Is it beautiful?' 'I don't know. I (not/be) there.'

20.4 Put the verb in the present perfect or past.

<p>1 A: <u>Have you ever been</u>. (you/ever/be) to Florida? B: Yes, we <u>went</u>. (go) there on holiday two years ago. A: (you/have) a good time? B: Yes, it (be) great.</p>
<p>2 A: Where's Alan? (you/see) him? B: Yes, he (go) out a few minutes ago. A: And Rachel? B: I don't know. I (not/see) her.</p>
<p>3 Rose works in a factory. She (work) there for six months. Before that she (be) a waitress in a restaurant. She (work) there for two years, but she (not/enjoy) it very much.</p>
<p>4 A: Do you know Mark's sister? B: I (see) her a few times, but I (never/speak) to her. (you/ever/speak) to her? A: Yes. I (meet) her at a party last week. She's very nice.</p>